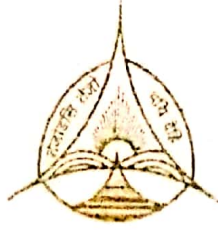


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B.VOC DEPARTMENT
INTERNAL AUDIT REPORT
2016-2017

Observations:

- The course is an excellent combination of classroom teaching with practical experience.
- This professional course equips the students for market-oriented jobs
- Various exit points to suit needs of different categories of students.

Suggestions:

- Greater Industry participation and tie ups to be incorporated at every stage of course to evoke greater acceptance by the Industry.

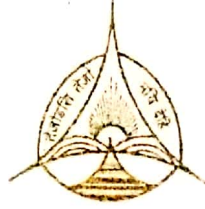
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B.VOC DEPARTMENT
INTERNAL AUDIT REPORT
2017-2018

Observations:

- This professional course equips the students for market-oriented jobs and ensures employability.
- Flexibility associated with multiple exit points caters to diverse student groups.
- The MoU signed by the department with various industries facilitates the teaching learning process in an excellent manner.
- The development of 'Healthcare Lab' is an innovative way to expose students to hands on training.
- The internships and placements programmes are well in place and show a healthy growth.
- The ICT tools like Power Point Presentation, etc are used as Teaching Pedagogy in classrooms and the other innovative methods like Role Plays, Group Discussions, Projects, Assignments, etc are employed regularly to impart the curriculum.
- Result Analysis shows good performance of students in exams.

Suggestions:

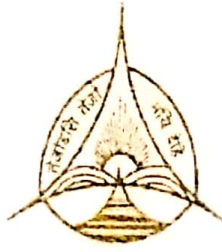
- A 'Retail management lab' should be there in future plan.
- Industry experts should also be invited to share their experiences with students.

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B.VOC DEPARTMENT INTERNAL AUDIT REPORT 2018-19

Observations and Suggestions:

- The vision of the Nodal Officer, Ms. Sunita Narain is clearly visible in her endeavours to make the two B.Voc Courses in Healthcare Management and Retail Management professionally viable for the students.
- This is reflected in the Outreach Programmes being undertaken by the department in Geriatrics and Adolescents where the students visit hospitals, old age homes and schools to address the needs of the patients and old people and learn the role of counsellors for parents and adolescents.
- The Seminars/Talks/Workshops on various relevant issues like Addiction and Obesity help the students to cope with these issues and also spread awareness amongst their peers and society in general.
- Maintain proper record of student progression on an yearly basis which should include the details of students going for higher education, undertaking competitive exams like CAT/GRE/SLET/NET/GMAT, etc along with their certificates and their employment details with name of employer and pay package.
- The Department should seek opportunities to apply for sponsored Seminars from various agencies including UGC.
- Proper documentation of the meetings with the students under the mentorship program to be maintained.
- It is heartening to see the mentorship programme being observed unscrupulously by the department.
- Maintain proper reports (with list of students and Geo-Tagged photos) of all projects, field trips, internships/ any other social extension activity.

Alka Marwaha

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IQAC Co-Ordinator